

**-Olympia Film Society Board Meeting Agenda-
Wednesday, March 4th, 2009**

Olympia Film Society Office
416 Washington St. SE #208
Olympia, WA 98501
5:30 p.m.

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| <p>Meeting Introduction. Administrative Business.</p> <p>Meeting call to order, introductions, review of ground rules, announcements, call for changes to agenda.</p> <p>Minutes approval: None. Minutes still pending approval: September, November, December, January, February</p> | <p>5:30 pm 5 min.</p> |
| <p>Visitors.</p> | <p>0 min.</p> |
| <p>Committee Reports.</p> <p>Nominating Committee On hold</p> <p>Festival Oversight Committee (Isaac) Monthly report.</p> <p>Finance Committee (Justin) Monthly report.</p> <p>Development & Fundraising Committee (John) Monthly report.</p> <p>Marketing and Public Relations Committee (Laura) Monthly report.</p> <p>Personnel Committee (Paul/Frank) – Monthly report.</p> <p>Staff Rep to Board Report (Colleen) Monthly report.</p> <p>Board Election Task Force (Paul) Update.</p> <p>Secretary’s call for any needed documents. Vice-President’s evaluation of Committee Reports.</p> | <p>5:35 50 min.</p> |
| <p>Other Business.</p> <ol style="list-style-type: none"> 1. Marketing Committee Charter Approval (Laura) 2. Personnel Committee Charter Approval (Paul/Frank) 3. Development & Fundraising Committee Charter Approval (John) | <p>5:45 10 min.</p> |
| <p>Break.</p> | <p>5:55 10 min.</p> |
| <p>Development.</p> <ol style="list-style-type: none"> 1. Board Elections <ol style="list-style-type: none"> a. BOD Officers Job Description Approval (Elaine) b. Board Election Application Approval (Paul) c. Board election mailing expense (Elaine) d. Membership meeting date approval (Elaine) e. BOD webpage f. New Board member outreach 2. Approve Staff Card policy (Colleen) 3. Addressing membership concerns (Elaine) 4. Film Ranch (Elaine) 5. BOD Fundraiser (John) | <p>5:55 40 min.</p> |
| <p>Meeting wrap-up, President’s evaluation.</p> <p>Calendar review, meeting evaluation, adjournment of meeting.</p> | <p>6:35 5 min.</p> |
| <p>Adjourn.</p> | <p>6:40</p> |
| <p>Executive Session (Non-Public) Private lease, personnel or legal matters.</p> <p>Facilities Task Force Update (John/Frank/Isaac)</p> | <p>7:00 20 min.</p> |